

# The University of Texas Rio Grande Valley

To begin creating your core assessment plan on SharePoint:


- 1) Click on your access link provided via a notification email and log in to the system.

## Go to Core Assessment

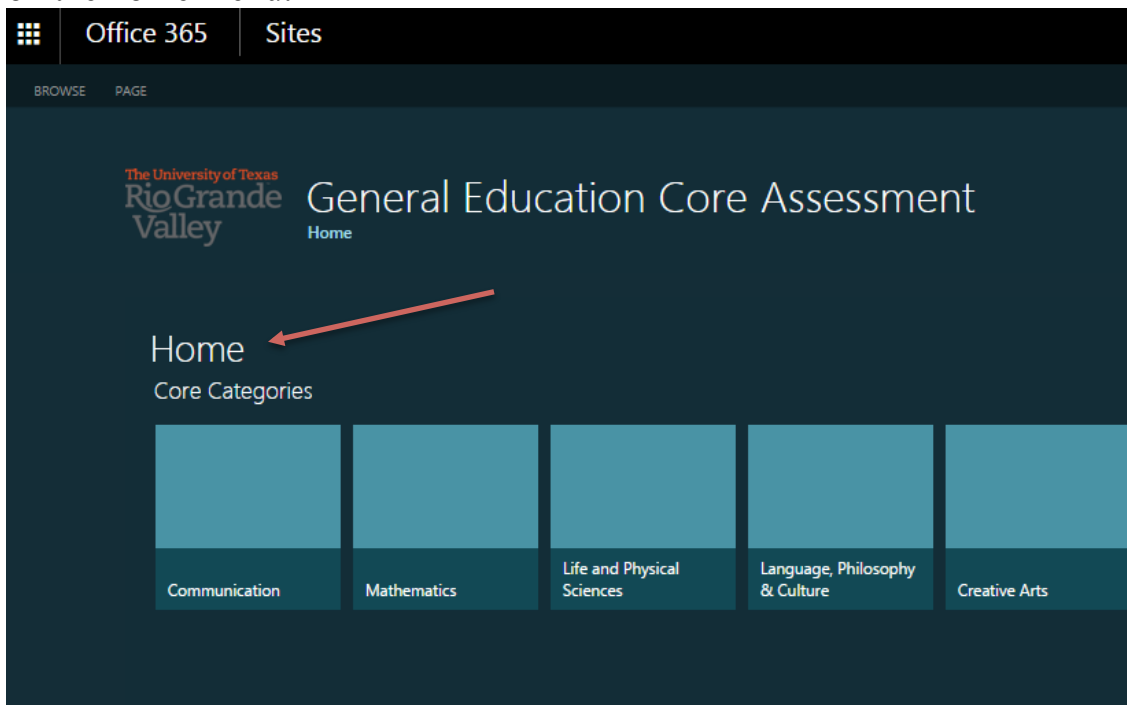


 Office 365

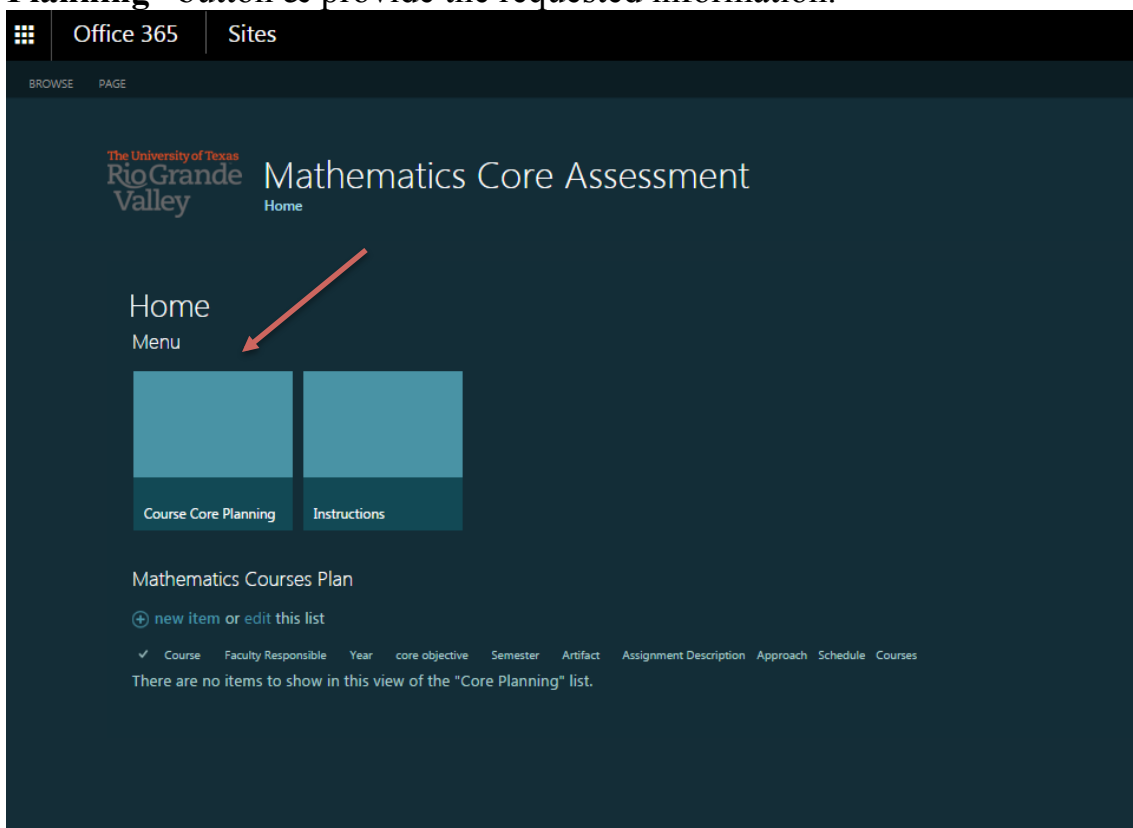
 luis.azpeitia@utrgv.edu 

 Use another account

- 2) Once inside the SharePoint system, select your corresponding course category on the home menu.



- 3) To begin entering your course Gen Ed. plan, click on the “**Core Course Planning**” button & provide the requested information.



- **Courses** – Click on the drop down arrow and select the course in which the core assessment will take place..
- **Faculty Responsible**– Indicate the faculty member who has been tasked with carrying out the core assessment.
- **Year** – Specify the year during which the assessment will take place.
- **Select the Core Objective Measuring** – Specify the Gen Ed. competency that will be assessed within the course.
- **Artifact Type** –Click on the drop down arrow and select the type of artifact that will be utilized.
- **Semester When Collection Will Occur** – Specify the semester during which the assessment will take place.
- **Describe assignment measuring mastery of objective** – Provide a brief description of the assignment that will be utilized to assess learning of the selected competency. How will the assignment demonstrate whether the student has truly mastered the core competency?
- **Describe Assessment Approach** – Provide a brief description of how the assessment will be carried out.
- **Assessment Schedule** – Provide a brief description of when and how many times the assessment will take place.
- **Attachments**- Include any relevant attachments.
- **Save and submit.**

Core Curriculum Assessment	
MATHEMATICS	
Courses	<input type="checkbox"/> MATH 1333 Mathematics for Art and Music <input type="checkbox"/> MATH 1342 Elementary Statistical Methods or MATH 1387 <input type="checkbox"/> MATH 1343 Introduction to Biostatistics or MATH 1388 <input type="checkbox"/> MATH 2412 Pre-Calculus <input type="checkbox"/> MATH 2413 Calculus I or MATH 2487
Faculty Responsible	<div style="background-color: #444; color: #fff; padding: 5px;">[Redacted]</div>
Year	<input type="text"/>
CORE OBJECTIVE	
Select the Core Objective measuring	<input type="text"/>
ARTIFACT COLLECTION	
Artifact type	<input type="text"/>
Semester when collection will occur	<input type="text"/>
Describe assignment measuring mastery of objective	<input type="text"/>
Describe assessment approach	<input type="text"/>
Assessment schedule:	<input type="text"/>
ATTACHMENTS	
<a href="#">Click here to attach a file</a>	